

Jacqueline Chan

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Education

Pennsylvania State University Erie, The Behrend College

Bachelor of Arts in Digital Media, Arts and Technology

Minor in Media Production

Minor in Data Visualization

Minor in Transnational Perspective

Minor in Management Information Systems

Certificate in German Studies

May 2022

Cumulative GPA: 3.84

Dean's List Spring 2019 - Spring 2022

Cum Laude

Professional Experience

Product Development Assistant

Leo Schachter Diamonds

Participated in the approval and production of CAD designs of jewelry

Maintained records of jewelry samples in the Fantasy Jewelry systems

August 2022 - Current

Leadership Experience

Treasurer of Theta Phi Alpha Fraternity

Pennsylvania State University Erie, The Behrend College

Established a budget at the beginning of each academic term

Maintained and kept in custody all financial records of the chapter

Fall 2020 - Spring 2022

Vice President of Operations of Panhellenic Council

Pennsylvania State University Erie, The Behrend College

Created and maintained all meeting minutes of the council

Maintained and kept in custody all financial records of the council

Fall 2021 - Spring 2022

Public Relations of German Club

Pennsylvania State University Erie, The Behrend College

Created maintained social media platforms for the club

Fall 2020 - Spring 2021

Additional Experience

Student Organizer of International Photo Contest 2020

Pennsylvania State University Erie, The Behrend College

Fall 2020

Part-time Student Tutor

Pennsylvania State University Erie, The Behrend College

Fall 2021 - Spring 2022

Professional Organizations

Lambda Sigma National Honors Society (Alpha Eta Chapter)

The Honor Society of Phi Kappa Phi

Schreyer Honors College (SHC) at Penn State

Fall 2019 - Spring 2020

Spring 2021 - Fall 2021

Fall 2020 - Spring 2022

Languages

Cantonese, Native Language

English, competent written and verbal communication

Mandarin, speak with basic competence

German, competence in basic written and verbal communication – achieved level A1 in Goethe Institut of Hongkong

Software Skills

General: Excel, Microsoft Word

Digital Media: AfterEffects, Canva, HTML, Photoshop, Premiere Pro, Illustrator, Maya, Blender

Coding: Pascal, Python, XML

Data Analytics: StatTools, NodeXL